

INTERNAL/EXTERNAL JOB ADVERTISEMENT

Position: Electrical Switchgear & Control Foreman

Hours of Work: Full Time – 37.5 Hours per week

Department: Production

Reporting to: Production Manager

Start Date: To be agreed

Duration: Permanent

Remuneration Package:

- £18.50 - £20.29 per hour dependant on experience
- 22 days annual leave plus Statutory Bank Holidays
- SSP – in accordance with government regulations
- Company Pension Scheme (after 3 months probationary period) - Company will match your contribution up to 6%
- Training is provided by the company along with supported career development.

Health care plan which includes the following:

- 24/7 access to a doctor or counsellor
- Money back on regular health check-ups
- Claim back costs towards glasses, dental treatment, physio and more.

Life Insurance which includes the following:

- Death in Service 3 years of annual basic salary
- 3 months of redundancy cover from 2nd month of employment
- 24 hour GP access & mental health support
- Life, money, wellbeing & other additional support

Holiday Flex: Ability to buy an additional of 5 days extra holidays per year.

EV Scheme: The option to lease an Electric vehicle which includes insurance, servicing & tyres through a salary sacrifice scheme.

Minimum Qualifications/Experience:

- Excellent Engineering skills and some Testing experience.
- Ability to read schematic drawings and fault find
- Ability to communicate with customers

- Strong Communication, team working and interpersonal skills.
- Pro-active & attention to detail essential.
- computer skills, Word, Excel Outlook.
- 5 to 10 years relevant industrial experience.
- Driving Licence.

Desirable Qualifications/Experience:

- Good communication & organisational skills essential.
- Ability to use own initiative.

Job specification/duties:

Duties detailed below but not limited to: -

- The management and coordination of switchgear production.
- Training and development of staff.
- Develop and improve production and testing process and procedures.
- Final quality checks on switchgear and panels.
- Provide day to day co-ordination of shop floor personnel and testing personnel.
- QA of switchgear and panels as required.
- Occasionally be available to assist on site with switchgear installations.
- Assist in the production office with running lists.
- Working in line with the company ISO9001 and QA documentation.

Application requirements:

Please apply by sending a covering letter and CV by email to Karen Taylor, at K.Taylor@simkiss.co.uk